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| **TUBA CITY UNIFIED SCHOOL DISTRICT #15** |
| **DEPARTMENT OF TRANSPORATION** |
| **A logo with a person's head and a school busWEEKLY MILEAGE LOG** |
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| **NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DEPARTMENT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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| **DATE** | **DESTINATION** | **UNIT #** | **START MILEAGE** | **END MILEAGE** | **TOTAL MILES** | **FUEL DATE/ AMOUNT** |
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| SIGNATURE OF EMPLOYEE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ RECEIVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| \* All authorized drivers are expected to operate vehicles safely and with great care. Maintain the interior and exterior of the vehicle in a clean and |
| orderly manner. Check vehicle fluids, tires, and lights daily. Always use safe driving practices. Please report unsafe vehicle conditions or  |
| concerns promptly to the Transportation Department. It is recommended that employees refrain from using their cell phones while operating |
| a motor vehicle. PLEASE BUCKLE YOUR SEAT BELT. |  |  |  |  |  |
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| \*\*\*\* MILEAGE LOGS ARE DUE DAILY\*\*\*\* |