

COMMUNITY USE OF SCHOOL FACILITIES

Leasing

School facilities and property may be leased to extended day resource programs and any person, group or organization for any lawful purpose in the interest of the community.

A reasonable usage fee shall be charged for the lease of school facilities and property. "Reasonable usage fee" means an amount that is at least equal to the cost for utilities, services, supplies or personnel provided to the lessee pursuant to the terms of the lease.

Uncompensated Use

The Superintendent may permit the uncompensated use of facilities and property usage fee with the exception of utilities and personnel fees. Any school affiliated activities are exempt from these fees. School affiliation refers to mascot, name, emblem and school colors are used when competing. Non-affiliated will need to guarantee all expenses for their activity is covered 100%. If District facilities are needed follow Governing Board Policy on Facility Usage. As indicated in the Student Activities Handbook, a student club participating in a joint fundraising project with an outside group such as a parent organization, if the Principal and Student Council have approved the project. These proceeds should be divided 50/50. Use of facilities or property by outside organizations will require a substantial District cost for utilities, services, supplies and/or personnel may be permitted only if goods contributed, services rendered or payments are made to reimburse these costs to the District.

Generally

The Superintendent shall annually recommend a fee schedule to the Board for the lease of school property. The schedule shall include a designation of those groups whose activities promote the educational function of the School District as determined in good faith by the Superintendent and presented for Board review with the exception of the approved IGA on facility usage.

Property not associated with the use of facilities is covered in section E of the policy manual (see cross referenced policies below). The District will use its best efforts to avoid conflicts with approved use of the facilities and property but no lease or use provision shall be effective if the administrator of the facility finds that it would cause delay, cancellation, or rescheduling of a school-sponsored activity.

Proof of liability insurance shall be required for the use or lease of school property pursuant to A.R.S. [15-1105](#).

The Superintendent shall establish such rules and regulations as are needed to implement this policy as well as to assure the preservation of District property.

Adopted: Date of Manual Adoption

LEGAL REF.: A.R.S. [15-511](#)
[15-1105](#)
[15-1141](#) to [15-1143](#)
[16-411](#)

CROSS REF.: [A](#) - District Mission and Belief Statement
[AC](#) - Nondiscrimination / Equal Opportunity
[EDC](#) - Authorized Use of School-Owned Materials and Equipment