

Harold G. Begay, Ph.D.  
Superintendent

Dolly Paddock,  
Human Resources Coordinator

Ms. Naomi Yazzie, MA  
Interim Business Manager

# Tuba City Unified School District

“A CULTURE OF EXCELLENCE”

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P.O. Box 67, Tuba City, Arizona 86045 ♦ Phone: (928) 283-1006 ♦ Website: www.tcusd.org

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## NOTICE of SPECIAL MEETING District Office Governing Board Room North Main Street Tuba City, Arizona

**Work Study Session – 5:30 P.M. (D.S.T.)**  
**SPECIAL Board Meeting – 6:30 P.M. (D.S.T.)**  
**Monday, March 21, 2016**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public that the Governing Board of the Tuba City Unified School District No. 15 will convene a Work Study Session on Monday, March 21, 2016 at 5:30 P.M. and SPECIAL Board Meeting open to the public on Monday, March 21, 2016 at 6:30 P.M. (D.S.T.) at the Board meeting room in the District Office Governing Board Room, located in Tuba City, Arizona. Information regarding agenda items, with the exception of materials relating to Executive Sessions, may be reviewed in the District Administrative Offices. The Board may vote to convene in Executive Session intermittently throughout the meeting pursuant to A.R.S. § 38-431.03(A)(3), to review and discuss certain matters which are marked by an asterisk (\*). Additionally, the Board may vote to go into executive session on any matter listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3), for discussion or advice from legal counsel. Any Executive Session discussions will not be open to the public. However, all Board decisions will be made in open public meeting.

If any disabled person needs any type of accommodation, please notify the office of the Superintendent at (928-283-1006) prior to the time scheduled for the meeting.

*Board members of the Tuba City Unified School District may attend either in person or, where necessary, by telephone, video or internet conferencing.*

## Agenda

- I. **CALL TO ORDER**
- II. **ROLL CALL** - *(Governing Board Members of the Tuba City Unified School District No. 15 will attend either in person or by telephone conference call.)*

**\*Board Members:**

- Ms. Marie Wheeler, Board President \*
- Mr. William Longreed, Board Clerk \*
- Ms. Judy Begay, Board Member \*
- Mrs. Mary Worker, Board Member \*
- Mr. Lee Tsinigine, Board Member \*

- III. **APPROVAL OF AGENDA**

Marie Wheeler  
Board President

William Longreed  
Board Clerk

Mary Worker  
Board Member

Judy Begay  
Board Member

Lee Tsinigine  
Board Member

**IV. ACTION ITEMS:**  
**A. TRAVEL**

- IV.A.1 Discussion and possible action to accept/approve the overnight travel for TCHS Sophomore class traveling to Phoenix/Mesa AZ to attend the AZ Renaissance Festival and Arizona State University Visit on March 25-26, 2016 - Recommend to the Governing Board to accept/approve the overnight travel for TCHS Sophomore class traveling to Phoenix/Mesa AZ to attend the AZ Renaissance Festival and Arizona State University Visit on March 25-26, 2016.

**Relevant data attached:**

1. TA: 108572 Destination: Phoenix/Mesa AZ  
 Account Code: 116.100.1000.6890.240  
 Total: \$25,767.65

- IV.A.2 Discussion and possible action to approve the out of state travel for the following staff, Keith Begay, traveling on April 12, 2016 to April 16, 2016 to attend the NCTM 2016 Annual meeting and Exposition in San Francisco, CA - It is recommended to the Governing Board to approve the out of state travel for the following staff Keith Begay, April 12, 2016 to April 16, 2015 to attend the NCTM 2016 Annual meeting and Exposition in San Francisco, CA:

**Relevant data attached:**

1. TA: 108200 Destination: San Francisco, CA  
 Account Code: 115-110-2210-6580-130  
 Total Cost: \$2,577.00

- IV.A.3 Discussion and possible action to accept/approve the overnight travel for K-5 TCPS student traveling to Phoenix, AZ on April 6-7, 2016 to attend the 2016 Arizona Science and Engineering Fair - Recommend to the Governing Board to accept/approve the overnight travel for K-5 TCPS student traveling to Phoenix, AZ on April 6-7, 2016 to attend the 2016 Arizona Science and Engineering Fair.

**Relevant data attached:**

1. TA: 108627 Destination: Phoenix, AZ  
 Account Code: 378-100-2190-6890-110  
 Total Cost: \$458.72

- IV.A.4 Discussion and possible action to accept/approve the overnight travel for K-5 TCPS students traveling to Tucson AZ on May 5-7, 2016 to attend the 2016 Math League State Championship - Recommend to the Governing Board to accept/approve the overnight travel for K-5 TCPS students traveling to Tucson AZ on May 5-7, 2016 to attend the 2016 Math League State Championship.

**Relevant data attached:**

1. TA: 108626 Destination: Tucson, AZ  
 Account Code: 378-100-2190-6890-110  
 Total Cost: \$1,247.38

IV.A.5 Discussion and possible action to accept / approve the Initial Letter of Guarantee Travel Agreement for Stanford Pre-Collegiate International Institutes to host Tuba City Unified School District during the summer of 2016, dates to be determined in for Stanford Pre-Collegiate International Institutes -  
 Recommend to the Governing Board to accept/approve the Initial Letter of Guarantee Travel Agreement for Stanford Pre-Collegiate International Institutes to host Tuba City Unified School District during the summer of 2016, dates to be determined in for Stanford Pre-Collegiate International Institutes.

Description	Reserved Number	Revised Number
Total Number of Participants and Chaperones	10 Students 1 Chaperones	10 Students 1 Chaperones
Number of Nights	12	12
Per Participants (\$43.00) – 10	\$43,000.00	\$43,000.00
Per Chaperone Rate (\$2500.00)	\$2,500.00	\$2,500.00
Total Cost	\$45,500.00	\$45,500.00
80% Minimum Obligation (Deposit)	\$36,400.00	\$36,400.00
	Total Cost \$	\$45,500.00

**B. PERSONNEL**

IV.B.1 Discussion and possible action to approve Addenda for SY'15-16 - It is recommended the Governing Board accept/approve the following recommendation for SY'15-16 as presented:

**JUNIOR HIGH SCHOOL:**

Account: 378-620-1000-6115-130  
 Term: Spring Sports Season 2015-2016.  
 Coaches: Elvis Jodie Head Coach / Baseball \$ 1,100.00

**JUNIOR HIGH SCHOOL SPRING SPORTS OFFICIAL: (REVISED)**

Account: 525-620-1000-6300-130  
 Term: Spring Sports Season 2015-2016; Effective upon Governing Board approval.  
 Staff: Michael Belinte, AIA Certified and travel compensation will need to apply Inscription House, AZ

IV.B.2 Discussion and Possible Action to Approve Revision of School Calendar for School Year 2015-2016 - Due to the unforeseen circumstances in regards to the Rodent issue earlier in the year, it is recommended the Governing Board accept and approve a Revision of the School Calendar SY'15-16 as presented:

9 Months Certified/ Classified Staff: Original Date: 05/19/2016 Revised Date: 05/20/2016  
 10 Month Certified Staff: Original Date: 05/20/2016 Revised Date: 05/23/2016  
 11 Month Certified Staff: Original Date: 06/28/16 Revised Date: 06/29/2016

10 Month Classified Staff: Original Date: 05/25/2016 Revised Date: 05/26/2016  
 11 Month Classified Staff A Group: Original Date: 05/31/2016 Revised Date: 06/01/2016  
 11 Month Classified Staff B Group: Original Date: 06/29/2016 Revised Date: 06/30/2016  
 12 Month Staff: Submitted Leave Slips, NO Make Up Days Available in Calendar Year.

IV.B.3 Discussion and Possible Action to Approve Employment Recommendation - It is recommended the Governing Board accept/approve the following employment recommendation:

- Carla Dash – Secretary / Nizhoni Accelerated Academy**  
 Term: March 22, 2016 to June 29, 2016  
 Salary: \$12.90 per hour at Level III Step 4.  
 Fund: 378-100-2110-6150-245

- IV.B.4 A. Discussion and possible action to accept an administrative recommendation to dismiss Maintenance Technician Peter Paddock, subject to his right to a hearing. [Possible Executive Session per A.R.S. § 38-431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice from Legal Counsel.]  
B. Discussion and possible action to delegate appointment of a Hearing Officer to the Superintendent if the termination is appealed. [Possible Executive Session per A.R.S. §38-431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice from Legal Counsel.]  
C. Discussion and possible action to accept the resignation of Maintenance Technician Peter Paddock. [A.R.S. §38.431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice]- It is recommended the Governing Board accept/approve the administrative recommendation to dismiss Maintenance Technician Peter Paddock, subject to his right to a hearing, and to direct the Superintendent to deliver the Notice of Intent to Dismiss and Statement of Charges to Maintenance Technician Peter Paddock. [A.R.S. § 38-431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice].
- IV.B.5 Discussion and possible action concerning appointment of a hearing officer in the event of a request for a hearing by Maintenance Technician Peter Paddock. [A.R.S. § 38-431.03.A.1) Personnel and §38-431.03.A.3 Legal Advice] - It is recommended the Governing Board accept/approve the administrative recommendation concerning appointment of a hearing officer in the event of a request for a hearing by Maintenance Technician Peter Paddock. [A.R.S. §38-431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice]
- IV.B.6 A. Discussion and possible action to accept an administrative recommendation to dismiss Teacher Aide/Bus Monitor, Belinda Goldtooth, subject to her right to a hearing. [Possible Executive Session per A.R.S. § 38-431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice from Legal Counsel]  
B. Discussion and possible action to delegate appointment of a Hearing Officer to the Superintendent if the termination is appealed. [Possible Executive Session per A.R.S. §38-431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice from Legal Counsel.]  
C. Discussion and possible action to accept the resignation of Teacher Aide/Bus Monitor, Belinda Goldtooth. [A.R.S. §38.431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice]- It is recommended the Governing Board accept/approve the administrative recommendation to dismiss Teacher Aide/Bus Monitor, Belinda Goldtooth, subject to her right to a hearing, and to direct the Superintendent to deliver the Notice of Intent to Dismiss and Statement of Charges to Teacher Aide/Bus Monitor, Belinda Goldtooth. [A.R.S. § 38-431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice].
- IV.B.7 \*Discussion and possible action concerning appointment of a hearing officer in the event of a request for a hearing by Teacher Aide/Bus Monitor, Belinda Goldtooth. [A.R.S. § 38-431.03.A.1) Personnel and §38-431.0.A.3 Legal Advice] - It is recommended the Governing Board accept/approve the administrative recommendation concerning appointment of a hearing officer in the event of a request for a hearing by Teacher Aide/Bus Monitor, Belinda Goldtooth. [A.R.S. §38-431.03.A.1 Personnel and §38-431.03.A.3 Legal Advice]

**C. FINANCE**

- IV.C.1 Discussion and possible action to approve payment to Master Mechanical Repair Services for Tuba City Food Service. - It is recommended the Governing Board approve payment for an after-the-fact purchase to Master Mechanical for Repair Services for the Tuba City High School kitchen equipment in the amount of \$1,405.20.  
**Relevant data: see attachment**

Account Code: 378.100.3100.6430.575

**D. GENERAL ADMINISTRATION**

- IV.D.1 Discussion and possible action to accept / approve request to Revise District Calendar for SY'2015-2016 - Administration recommends to the Governing Board to approve the revisions to the District Calendar SY'2015-2016, with changes as noted below. *Relevant data attached:*

- ❖ Remove the following dates of Professional Development due to yearly testing times and schedules.
- ❖ Remove 23<sup>rd</sup> of March 2016
- ❖ Remove 6<sup>th</sup> of April 2016
- ❖ Remove 20<sup>th</sup> of April 2016.

Marie Wheeler  
Board President

William Longreed  
Board Clerk

Mary Worker  
Board Member

Judy Begay  
Board Member

Lee Tsinigine  
Board Member

- IV.D.2 \*Discussion, review and financial Audit Report regarding Governing School Board Travel [Possible Executive Session pursuant to A.R.S. §38-431.03(A)(3) advice from Legal Counsel - It is recommended to the Governing Board to discuss, review and financial audit report regarding Governing School Board Travel [Possible Executive Session pursuant to A.R.S. §38-431.03(A)(3) advice from Legal Counsel.]

*The Board may enter into executive session regarding this agenda item for discussion or consultation with the attorneys of the District in order to consider the District's position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations pursuant to A.R.S. 38-431.03(A)(4) and/or for discussion or consultation for legal advice with the attorney or attorneys of the District pursuant to A.R.S. 38-431.03(A)(3).*

- IV.D.3 \*Discussion and Review of Tuba City Unified School District Governing Board Travel Policy: (First Reading)- It is recommended to the Governing Board to accept / approve the First Reading of Tuba City Unified School District Governing Board Travel Policy. The following policies listed are being presented for discussion and review for First Reading. Changes are reflecting current applicable laws and regulations passed by Legislation

**RELEVANT DATA: First Reading**

1. GCCE – Professional / Support Staff Conferences / Visitations / Workshops
2. GCCE-R Regulation Professional / Support Staff Conferences / Visitations / Workshops (Staff Travel Guidelines)
3. Uniform System of Financial Records (USFR)
4. Arizona Department of Administration (ADOA) in accordance with A.R.S. §38-621 et seq. A.R.S. §15-342(5); A.R.S. §38-624(C);
5. DKC – Expense Authorization / Reimbursement
6. EEF – Business and Personnel Transportation Services (District Travel Policy)
7. District Wide Appendix A – C

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- IV.D.4 \*Discussion and possible action regarding modification of the Tuba City Unified School District No. 15 Policy DJE - It is recommended to the Governing Board for modification of the Tuba City Unified School District No. 15 Policies DJE.

*The Board may enter into executive session regarding this agenda item for discussion or consultation with the attorneys of the District in order to consider the District's position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations pursuant to A.R.S. 38-431.03(A)(4) and/or for discussion or consultation for legal advice with the attorney or attorneys of the District pursuant to A.R.S. 38-431.03(A)(3).*

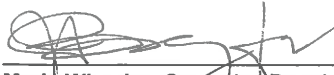
- IV.D.5 \*Discussion and possible action to waive the first meeting presentation of revised Tuba City Unified School District No. 15 Policy DJE for review and the second meeting presentation of revised Tuba City Unified School District No. 15 Policy DJE for discussion and action, and immediately adopt revised Policy DJE at this single meeting due to a board-declared emergency and pursuant to Tuba City Unified School District No. 15 Policy BGB.

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- IV.D.6 \*Discussion and possible action regarding complaint against governing board member. [Possible Executive Session pursuant to A.R.S. §38-431.03(A)(3) advice from Legal Counsel] - It is recommended to the Governing Board to discuss the complaint against governing board member. [Possible Executive Session pursuant to A.R.S. §38-431.03(A)(3) advice from Legal Counsel.]

*The Board may enter into executive session regarding this agenda item for discussion or consultation with the attorneys of the District in order to consider the District's position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations pursuant to A.R.S. 38-431.03(A)(4) and/or for discussion or consultation for legal advice with the attorney or attorneys of the District pursuant to A.R.S. 38-431.03(A)(3).*

**V. ADJOURNMENT**

  
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**Marie Wheeler**, Governing Board President  
Tuba City Unified School District No. 15

**POSTED:**      Date: 3/18/2016 Time: 10:15 AM

By:   
\_\_\_\_\_  
Cheryl Barlow, Board Secretary

*"All persons present are hereby reminded that it is unlawful to disclose or otherwise let known anything that has transpired or has been discussed during this executive session to or with any person who is not now present, other than a current member of the Board. To do so is a violation of A.R.S. §38-431.03, unless pursuant to a specific statutory exception."*

**Marie Wheeler**  
Board President

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Board Clerk

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